

TOWN OF DEERFIELD
BOARD OF SELECTMEN

March 15, 2006

MINUTES

I. Meeting convened. 7:30 p.m.

Attendance: Carolyn Shores Ness, Chair -- present
John P. Paciorek -- present
Mark Gilmore -- absent

II. Public Comment.

- o No public comment

III. Selectmen's Comments

- o On March 29, 2006 @ 7:00 there will be an Open Space/Recreation Plan public hearing. There were 350 random surveys mailed to Town residents. The results of the surveys will be discussed at the March 29 public hearing.

IV. Board of Health

- o The Bird Flu has not mutated to person-to-person form; however, there is another mutation that is equally lethal. The Board of Selectmen and Board of Health is staying informed. Further information can be obtained from the official government website at: www.pandemicflu.gov
- o Mr. Paciorek made a motion to appoint Michael Raffa of Conway to continue as inspector of animals. Ms. Ness seconded the motion. Vote passed unanimously 2-0.

V. Discussion/Decision Items

Capital Improvement Planning Committee Recommendations

- o Municipal Office: An IP proposal which is mainly upgrading the server and software in the Treasurer/Clerk/Tax Collector's Office at \$28,300; expanding the network in the Town Offices at \$6,200 and additional software at \$7,000.
- o The Board of Selectmen requested planning money for South Deerfield Center Streetscape planning. \$15,000 was recommended. \$10,000 to come out of Article 13 (2005 DES parking lot money). Grant income \$5,000 from previous grant money.

- Sewer Department: It was recommended that \$10,000 for second year to be put aside for Old Deerfield and South Deerfield WWTP to replace the grinders (which are still original). This is the second of a 5 year plan. Three years are remaining. The money to come out of the sewer reserve fund.
- Highway Department:: Harold Eaton requested a dump/plow/sander replacement at a total cost of \$110,000. \$85,000 to come out of available Chapter 90 money. \$25,000 for sander/plow could potentially come out of overlay money.

Truck: 1 ton 4 x 4 truck with plow and sander to replace 1996 pickup truck \$40,000 could potentially come out of overlay surplus money.

- Recreation Department: It is recommended that the Town set aside \$10,000 for the demolition of the building on Brae Burn Road which was given to the Town of Deerfield two or three years ago as a gift from Deerfield Academy. It is felt that the building is a liability to the Town. The \$10,000 will go with the \$8,000 that was gifted from Deerfield Academy for the demolition for an \$18,000 estimated cost for the job.
- Ambulance Replacement: \$23,300 ongoing continual replacement figure set aside yearly – this is year 3 of 7.
- Deerfield Elementary School: It is recommended that DES continue the ongoing carpet replacement. \$21,500 was endorsed but it was requested that it be funded by school choice money, which was done for the past 2 years. This is year 3 of a 5-year plan to replace all carpeting in the school.

Telephone System Upgrade: \$19,500 has been requested from the Town, potentially to come out of overlay surplus or free cash.

Central Office Repair: Requested \$29,348. This is year 3 of a 5 years project to rebuild the building funded by the four towns that belong to the Union #38 District.

- Open Space Preservation through the Farmland Retention Program. - \$20,000
- Board of Health Budget: Dick Calisewski, BOH Agent was present. The BOH previously had a budget of \$20,000 for outside inspectors to help with BOH inspections. Currently down to \$0.

The Finance Committee voted unanimously to restore \$500 to the BOH budget to cover travel reimbursement instead of purchasing a vehicle that will cost \$400 to insure plus operating costs.

Mr. Paciorek made a motion to approve the Board of Health budget (line item 54) and add \$500 to the budget, which was deleted for travel reimbursement. Ms. Ness seconded the motion. Vote passed unanimously 2-0.

- EMS Budget: David Zamojski, assistant EMS Director and Blake Gilmore were present. The EMS department is requesting an extra staff member.

Mr. Paciorek made a motion to forward this budget request to the Finance Committee. Ms. Ness seconded the motion. Vote passed unanimously 2-0.

- Building Commissioner Budget: The Board of Selectmen recommend that the Building Commissioner's position be cut from full-time to part-time. If Brien Laporte chooses not to continue at reduced hours, the Board of Selectmen recommend that the position be subcontracted out at \$25 per hour for 15 hours per week and 52 weeks per year for a maximum of \$19,500 per year. Note: Office hours to include one evening per week.

Mr. Paciorek made a motion that we authorize a maximum figure of \$19,500 to be budgeted for building inspection services and zoning enforcement. Ms. Ness seconded the motion. Vote passed unanimously 2-0.

- Building Department Expense: The budget was previously \$3,200. Mr. Paciorek made a motion that the building department expenses do not exceed a total of \$1,500. Ms. Ness seconded the motion. Vote passed unanimously 2-0.
- Selectmen's Expense Budget: The Finance Committee recommended that the Selectmen's expense budget be cut by \$500. ****ON HOLD**** to be revised.
- Emergency Planning: Mr. Paciorek made a motion to increase this budget to \$500 and add it back into the Selectmen's Budget. Ms. Ness seconded the motion. Vote passed unanimously 2-0.
- Town Administrator: Approved by Finance Committee for \$60,000. Mr. Paciorek made a motion to accept the budget as approved. Ms. Ness seconded the motion. Vote passed unanimously 2-0.
- Insurance: (Chapter 32b) Mr. Paciorek made a motion that we follow the guidance of Mary Stokarski by following the black letter of the law stating that if someone is not an employee for 12 months per year (i.e.; as in the school department employees who have summers off), then they are responsible for 100% of their insurance payment. Twelve months of payments will be taken out over their 10 months of employment so that they can have continued insurance. This will be done on a prorated basis. Ms. Ness seconded the motion. Vote passed unanimously 2-0.
- Transfer Station: Anyone who gets caught using the Town of Deerfield Transfer Station without a sticker between now and June 30, 2006 will be required to pay a \$75 penalty.

- Police Department Budget: Clerk starts July 1, 2006 with the full-time officer starting October 1, 2006. Savings will be \$21,700. Final budget to be \$453,354. Matter tabled, pending further discussion.

VI. Other Business

- Town Administrator Contract: Signing postponed.
- Mr. Paciorek made a motion to approve two business license renewals. Ms. Ness seconded the motion. Vote passed unanimously 2-0.
- Mr. Paciorek made a motion to adjourn the meeting. Ms. Ness seconded.

VII. Meeting adjourned at 9:55 p.m.

Respectfully submitted,

Patricia Kroll

☐ Approved ☐ Not approved

Date: _____

Corrections: _____
